# Yogeeta Sharma

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Work Authorization: Full UK Working Rights | No Sponsorship Required

Creative and meticulous Content Writer, Editor, and Copyeditor with over 4 years of diverse experience in digital content creation, editorial review, and SEO-driven writing. Adept at producing, refining, and managing high-quality content across multiple industries, including iGaming, lifestyle, technology, and legal domains. Skilled in adapting tone and style to varied brand voices, collaborating with cross-functional teams, and optimizing content for digital platforms. Proven expertise in maintaining editorial consistency and accuracy under tight deadlines.

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## **Core Competencies** \_

Content Writing & Editing
SEO Optimization & Keyword Research
Proofreading & Editorial Review
Content Planning & Strategy
Fact-Checking & Quality Assurance
Brand Voice Adaptation
Social Media Content Creation
Research & Analytical Writing
E-learning & Virtual Classrooms
Academic Instruction & Curriculum Design
Customer & Stakeholder Communication
Time & Task Management

Tools: SEMrush, Ahrefs, Google Keyword, Wordpress, Grammarly, MS Office, Google Workspace, Google Analytics



## Professional Experience \_\_\_\_\_

**Stickyeyes**United Kingdom

CONTENT WRITER April 2023 – Present

- Wrote SEO-optimized, audience-targeted content across diverse niches including iGaming, lifestyle, automotive, tech, and sports.
- Incorporated keyword research and SERP analysis to improve article ranking.
- Produced conversion-focused ad content aligned with brand voice and digital marketing goals.
- Performed thorough fact-checking, applied brand style guides, and ensured content clarity and coherence.
- Managed quick turnaround deliverables while maintaining tone consistency and editorial accuracy.

University of the People Remote

ADJUNCT INSTRUCTOR

June 2024 – Present

- Taught English Composition to undergraduates, emphasizing academic writing and research skills.
- Provided editorial guidance to students, supporting their content development skills.
- Delivered personalized feedback and maintained high engagement in virtual classrooms.
- Designed assessments aligned with learning objectives and institutional standards.

#### **Ontrak Recruitment and Training**

Brighton, United Kingdom

CUSTOMER SERVICE ASSISTANT

August 2023 – Present

- · Delivered excellent customer support by resolving inquiries and guiding commuters through real-time updates.
- Used internal CRM and communication systems for issue tracking and safety protocol management.
- · Maintained a clean, efficient environment and provided frontline service aligned with customer experience standards.

#### mStarlex Solutions Pvt. Ltd

Gurugram, India

July 2022 – January 2023

LEGAL CONTENT WRITING ANALYST

• Created legal content and visa-related articles using structured formats and compliance checks.

- Monitored international legislation and synthesized updates into client-ready materials.
- Delivered high-volume, accurate copy under strict deadlines.

TGT ENGLISH TEACHER

- Developed and delivered curriculum-aligned lesson plans for secondary school students.
- · Conducted evaluations, progress reporting, and digital class coordination via Google Classroom.

# Education \_\_\_\_\_

**Galgotias University** 

Ph.D. in English

Thesis Title: Power Dynamics in Interview Discourse and Gendered Communication

IGNOU

MASTERS IN ENGLISH

June 2016 – May 2018

Delhi, India

Greater Noida, India August 2021 - Present

IGNOU

BACHELORS IN ENGLISH

Delhi, India August 2013 – June 2016



## Publications \_\_\_\_

#### **Decoding Dominance: Power Structures in Media Narratives**

ESP International Journal of Science, Humanities and Management Studies

### **Spoken Discourse Analysis for Feminist Interviews**

SPECIALUSIS UGDYMAS

#### **Historical Evolution of Interview Power Dynamics**

INDIAN JOURNAL OF NATURAL SCIENCES

#### **Voices of Change: Feminist Activism and Gender Equality**

MFW 2024 CONFERENCE

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## Soft Skills & Interests \_\_\_\_\_

- Attention to Detail & Critical Thinking
- Editorial Precision & Quality Assurance
- Communication & Team Collaboration
- Leadership & Time Management
- Yoga & Athletics (National/Regional Medalist)